

Book an appointment or learn more: uwc.ucla.edu

Phone: 310-206-1320 / Email: wcenter@g.ucla.edu

Zoom Room link: <https://ucla.zoom.us/my/undergraduaterwritingcenter>

The History Writing Center offers UCLA undergraduates **free**, one-on-one feedback and support on their writing. The HWC is staffed by tutors who are graduate students in the History department. HWC tutors are trained to provide one-on-one writing sessions for undergraduates working on papers for a history class or for history majors working on papers for capstone or honors courses. They work with students at ANY point of the writing process and tailor meetings to the concerns of each writer.

Spring 2021 Hours

Scheduled Appts.: Mon. 9am - 1pm | Tues. 9am - 3pm | Wed. 9am-4pm | Thurs. 1-4pm | Fri. 10am-2pm

30 min. scheduled online appointments

Drop-In Hours: Available if appointments cancel

OPENING DATE: The HWC will open for appointments starting **Monday, 4/4/21**

WHAT WE OFFER

Scheduled Appointments via Zoom and Google Docs

- Book online up to 7 days in advance
- 30-minute appointments available
- All appointments are online

More information about Zoom appointments:

- Go to uwc.ucla.edu and click on Book It to schedule an appointment
- Once you've scheduled your appointment, you will receive an email confirmation with the Zoom link and information about sharing your paper with us via Google Docs before your appointment
- On the date and time of your appointment, be at the Zoom link and your tutor will read your paper and provide suggestions and communicate effective writing strategies and guide you through the writing process

If you have any internet connection problems that make Zoom difficult, please let us know and we'll connect with you via cell phone.

Waitlist

- If appointments are not available when you try to book online, we have a waitlist. To get on it, contact us and provide your name, UID, phone number, and availability.

E-Mail Feedback

If you are living and studying from a time zone that is 8-20 hours different from the time zone in Los Angeles, you can use our email feedback service. So again, please get your papers to us early.

More information about Email feedback:

- If you are a student studying in a time zone that is 8-20 hours different from Pacific Standard time, you can send your paper and assignment to us at wcenter@g.ucla.edu.
- In that email, tell us where you are studying from and why you need email feedback. Also, please briefly outline 2-3 concerns you have about your paper and one of our HWC tutors will read and provide feedback via email to you on these concerns.
- We will send it back as soon as is feasible. Again, our response time will depend on demand.

WHAT TO SHARE with US

- A copy of the assignment/prompt
- A draft if you have one, preliminary notes, and/or readings, instructor or peer comments